

# PROFESSIONAL SERVICES SUPPLEMENTAL AUTHORIZATION

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In accordance with the Written Agreement dated **insert the date** between the Owner and Architect for **insert Project Name**:

The Owner hereby authorizes the Architect to:

**[select one / delete others]**  
**Proceed with Additional Services**  
**or Proceed with revised scope of services**  
**or Incur Reimbursable Expenses**

as follows:

**[example, change the following to suit]**  
**Provide room finish information and lighting information on the drawings and provide Bidding Documents and Bidding Phase services.**

Compensation shall be adjusted as follows:

**[example, change the following to suit]**  
**The Guaranteed Maximum Fee shall be increased to \$3,750 and the estimate of Reimbursable Expenses shall be increased to \$750.**

Time for performance shall be adjusted as follows:

**[example, change the following to suit]**

**No adjustment required.**

Upon return of a fully executed authorization, this service shall become a part of the Agreement identified above.

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Approved by Architect:

Approved by Owner:

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Architectural Firm's Name

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Owner's Organization Name

**[INSERT YOUR LOGO HERE]**