

NKU-SL2TR – TOILET ROOM RENOVATION – STEELY LIBRARY – 2ND FLOOR

- Project Description - Scope of work;
  - size;
  - location;
  - scope and type of sitework, sprinklers, HVAC, electric and plumbing;
  - type of construction.
- Review Alternates.
- Review Allowances.
- Review Unit Prices.
- FAQs we have been asked so far.
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- Review Addenda - issued, planned, last date to address questions/changes.
- Special Circumstances that Apply:
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- Special Construction / Specs Review:
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- Specialty Contractors Required:
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- Permit status and which ones have been submitted.
- Other Visits to Site
- Obtaining drawings
- Discuss the Bidder's Packet and distribute as necessary/appropriate
- Bid Form
- Instructions to bidders

**PRE BID MEETING AGENDA**

WOLNITZEK ARCHITECTS

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- Time, date and place of bid opening.
- Schedule for accepting bids. When the board will take action.
- Project Info - HANDOUT / EMAIL TO GCs
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Bring to meeting:  
½ size dwg set  
addendum  
gen conditions  
specifications  
copies of: